MEDICAL COUNCIL OF MALAWI ASSESSMENT TOOL FOR A POSTGRADUATE ACADEMIC PROGRAMME

NAME OF INSTITUTION:

NAME OF THE PROGRAMME:

NAME OF REVIEWER:

DATE :

Standard	Specific Criteria	2	1	0	Score	% Score	Comments
Standard 1: Background/introduction to the programme, and rationale of programme	Background/Introduction to the programme	Meets 4 out of 6	Meets 3 out of 6	Less than 3			
	*Rationale of the programme	Meets 3 out of 3	Meets 2 out of 3	Less than 2			
	*Curriculum development process	Meets 2 out of 2	Meets 1 out of 2	Less than 1			
	*Vision, Mission, and Philosophy and Core values of Institution	Meets 2 out of 2	Meets 1 out of 2	Less than 1			
	*Institution Autonomy and Academic freedom	Meets 1 out of 2	N/A	N/A			
Total		Total score				%	
Standard 2: Aim of the Programme, Programme Learning Outcomes and Programme	***Aim of the Programme**	Meets 2 out of 2	Meets 1 out of 2	Less than 1			
	*Programme Learning Outcomes	Meets 4 out of 4	Meets 3 out of 4	Less than 3			
	Programme Descriptor	Meets 4 out of 6	Meets 3 out of 6	Less than 3			
	Graduate Descriptor	Meets 1 out of 1	N/A	N/A			
Total		Total score				%	
Standard 3. Programme	*Programme Structure	Meets 11 out of 11	Meets 8 out of 11	Less than 8			

Structure, Admission Criteria, Progression, Exit point	Admission Criteria	Meets 3 out of 4	Meets 2 out of 4	Less than 2			
	*Progression	Meets 2 out of 2	Meets 1 out of 2	Less than 1			
	Exit point	Meets 1 out of 2	N/A	N/A			
Total		Total score				%	
Standard 4: Teaching & Learning	*Programme Delivery	Meets 12 out of 12	Meets 8 out of 12	Less than 8			
	*Assessment Approaches	Meets 14 out of 14	Meets 10 out of 14	Less than 8			
	**Dissertation and theses Assessment	Meets 3 out of 3	Meets 2 out of 3	Less than 2			
Total		Total Score				%	
Standard 5: Resource Requirements	Human Resources	Meets 3 out of 5	Meets 2 out of 5	Less than 2			
Total		Total score				%	
	*Teaching and Learning Resources	Meets 4 out of 4	Meets 3 out of 4	Less than 3			
Standard 6: Student Support Services specific to a programme	Student Support Services specific to a programme	Meets 4 out of 6	Meets 3 out of 6	Less than 3			
Total		Total score				%	
Standard 7: Benchmarking Statements	*Benchmarking Statements	Meets 2 out of 2	Meets 1 out of 2	Less than 1			

						%	
Total		Total score					%	
Standard 8: Distinctive Features of the Programme	Distinctive Features of the Programme	Meets all	N/A	N/A				
Total		Total score					%	
Standard 9: Quality enhancement for teaching and learning	*Quality enhancement for teaching and learning	Meets 3 out of 3	Meets 2 out of 3	Less than 2				
Total		Total score					%	
Standard 10: Sustainability of the Programme	Sustainability of the Programme	Meets 3 out of 3	Meets 2 out of 3	Less than 2				
Total		Total score					%	
Standard 11: Course/Module Outlines	*Course/Module Outlines	Meets 7 out of 7	Meets 4 out of 7	Less than 4				
Total		Total score					%	
Standard 12: Programme content, scope and contextualisation	*Programme content, scope and contextualisation	Meets 6 out of 6	Meets 4 out of 6	Less than 4				
Total		Total score					%	

Standard 13: Medical Research and Scholarship	*Medical Research and Scholarship	Meets 5 out of 5	Meets 3 out of 5	Less than 3			
Total		Total score				%	
Standard 14: Learning settings for a specialised medical training	*Learning settings for a specialised medical training	Meets 2 out of 2	Meets 2 out of 2	Less than 2			
Total		Total score				%	
Standard 15: Number of trainees for a specialised medical training	*Number of trainees for a specialised medical training	Meets 1 out of 1	N/A	N/A			
Total		Total score				%	
Standard 16: Curriculum Format	*Curriculum Format	Meets 2 out of 2	Meets 1 out of 2	Less than 1			
Total		Total score				%	
Grand TOTAL		**Total score**				%	

Additional Assessment for Open, Distance, and E-Learning(ODeL) programme

Standard	Specific Criteria	2	1	0	Score	% Score	Comments
*Standard 17 Standards for Open, Distance, and E-Learning(ODeL) in Medical Education	The Scope of ODeL Delivery	Meets 6 out of 6	Meets 4 out of 6	Less than 4			
	ODeL Staffing	Meets 2 out of 2	Meets 1 out of 2	Less than 1			
	Designing Materials, Resources, and Opportunities	Meets 2 out of 2	Meets 1 out of 2	Less than 1			
	Assessment in Support of Learning	Meets 3 out of 2	Meets 2 out of 3	Less than 2			
	Student Academic Support	Meets 2 out of 2	Meets 1 out of 2	Less than 1			
	Technical Support	Meets 1 out of 1	N/A	N/A			
Total	**Total score**					%	

Critical Observations

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Recommendations

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FINAL SCORE

TOTAL AREAS OBSERVED = TOTAL AREAS SCORED = TOTAL =	AVERAGE PERCENTAGE %

CRITERIA FOR REGISTRATION OF INSTITUTION/PROGRAMMES

OUTCOME OF ASSESSMENT	ACTION TO BE TAKEN BY THE MEDICAL COUNCIL	
Minimum total score of ≥75% and have a maximum score of 2 on each item with *	Approval of the curriculum	Total score 38/50 Item with * 32/32
Minimum total score of ≥60% and have a maximum score of 2 on each item with *	Conditional approval of the curriculum with minor revision	Total score ≥30 /50 Item with * 32/32
Minimum total score ≥50% and some items with * have a score of less than 2	Resubmission of the curriculum with major revision	Total score ≥ 30 /50 Item with * <32/32
A Score of ≤ 50% and some items with * have a score of less than 2	Rejection	Total score <25 /50 Item with * <32/32

References
1. Ministry of Education, Science and Technology (2008) *National Education Sector Plan, 2008 – 2017*.
2. Medical Practitioners and Dentists Act (Act No 17 of 1987)
3. National Council for Higher Education (2014) Standards *for Accreditation of Malawi Higher Education Institutions*
4. National Council for Higher Education (2014) Assessment Form for Registration of New programme
5. World Federation of Medical Education (WFME) Global Standards for Quality Improvement of Medical Education -The 2023 Revision